

CITY OF SAN MATEO
RESOLUTION NO. ____ (2021)

**APPROVING ALTERNATIVE PURCHASING PROCEDURE FOR A PURCHASE ORDER WITH CDW-G FOR THE
PURCHASE OF REPLACEMENT PERSONAL COMPUTERS**

WHEREAS, the City replaces personal computers for staff use on an ongoing basis once they have exceeded their operational lifespan; and

WHEREAS, the City has identified approximately 80 personal computers that have reached the end of their operational lifespan under the replacement schedule; and

WHEREAS, Municipal Code section 3.60.070(h)(3) provides that the City may use purchasing procedures approved by the City Council if the City Council makes a finding concurrent with the award for the contract that the procedures are in the best interest of the City for the particular contract; and

WHEREAS, the City as a public sector agency may participate in the National Intergovernmental Purchasing Alliance (NIPA) which offers contracts that have been competitively bid and negotiated; and.

WHEREAS, CDW-G is a participating vendor under a current NIPA contract; and

WHEREAS, CDW-G is the preferred vendor due to the quality of its customer support and services; and

WHEREAS, the Department of Information Technology has determined Lenovo brand personal computers purchased from CDW-G best meets the City's needs since Lenovo brand personal computers have proven to be of high quality, reliable, and with a low hardware failure rate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, FINDS AND RESOLVES THAT:

1. This Council action is exempt from CEQA, because it can be seen with certainty that there is no possibility the purchase of personal replacement computers may have a significant effect on the environment. (CEQA Guidelines Section 15061(b)(3).)
2. Pursuant to Municipal Code section 3.60.070 (h)(3), the purchase of approximately 80 personal computers from CDW-G through the National Intergovernmental Purchasing Alliance (NIPA) is in the best interest of the City because:
 - The NIPA procurement service offers competitively priced contracts for goods and services; and
 - The NIPA procurement service avoids costs normally associated with the development of highly technical bid specifications, while assuring that competitive prices were received.
3. The purchase of approximately 80 personal computers in a total amount not to exceed \$135,500 is approved.

4. The purchase order to CDW-G for approximately 80 personal computers in a total amount not to exceed \$135,500 is approved, in accordance with the terms of the NIPA Contract Number 2018011-01 through the City of Meza, AZ.
5. The Director of Information Technology is authorized to execute the purchase order on behalf of the City.